



Dear Sir/Madam,

I hereby give notice that an Ordinary Meeting of the GRAVENHURST PARISH COUNCIL will be held at Gravenhurst Village Hall, on Thursday, 18th June 2026, commencing at 7:45pm.

All members of the Council are hereby summoned to participate for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 13th day of June 2026

Ms. A Marabese - Clerk to Gravenhurst Parish Council

Distribution: All Councillors, Ward Councillor, Village Notice Board and Parish Council Website

MEETING AGENDA

No.	Description	Time
8417.	Apologies for absence	7:45pm
8418.	Chairman's announcements to include but not limited to: a. Notice regarding openness and transparency of meeting. b. To resolve to extend the meeting finish time beyond 2 hours. c. Other information.	7:48pm
8419.	Members interests. a. To receive declarations of interest from councillors on items on the agenda. b. To receive written requests for dispensations for disclosable pecuniary interests (if any). c. To grant any requests for dispensation as appropriate.	7:52pm

Note: If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.

PUBLIC SESSION

8420.	The Chair will suspend Standing Orders for a period of up to 15 minutes to receive community reports from: a. Ward Councillor Stephenson, b. Village organisations, and then c. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with.	7:55pm
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Note: Individual contributions should last a maximum of 3 minutes. Members of the public should address their representations through the Chair of the meeting and should indicate a request to speak by raising their hand or forwarding questions to the Clerk prior to the meeting.

MINUTES

8421.	Adoption of minutes of the Meeting of Gravenhurst Parish Council held on Thursday 5 th May 2026.	8:10pm
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PROCEDURES, CONSULTATIONS, INVITATIONS AND LEGAL

8422. To approve procedures: 8:13pm
a. GPC Litter Picking Risk Assessment.
b. GPC Press and Media Relations v1.0 (no changes).
8423. Update on digital and data compliance actions. 8:16pm

PLANNING AND HOUSING

8424. Planning applications to consider: 8:19pm
a. None

Note: For planning applications submitted between meetings and for whom an extension to the comment's deadline date cannot be agreed, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

ENVIRONMENT AND LEISURE

8425. Recreation Ground - To receive update on all matters concerning the 8:19pm
Recreation Ground and consider any actions.
a. Update on Recreation Ground improvement project and any actions required to include:
i. Signage.
ii. Viper replacement
b. To review GPC Recreation Ground Inspection Reports and schedule for those inspecting.
c. Update on CPRE Celebratory Oak Tree planting.
d. Update on Tree and Hedge Safety and Condition Survey and actions arising.
e. Update on electricity supply works.
f. Bin rental and collection.
g. All other items.
8426. Gallop update from working group and actions required. 8:40pm
8427. Allotments – To receive update on allotments and consider any actions. 8:45pm
8428. Update on Defib / CPRE training. 8:50pm

HIGHWAYS AND LIGHTING

8429. To receive update on Highways matters and consider any actions 8:53pm
including:
a. Application for alterations to the Definitive Map so that footpath across St Giles and behind 53 & 53A High Street is added to FP4.
b. Fix My Street updates
c. VAS Installations.
d. All other items.

CEMETERY & ST MARY'S CHURCHYARD

8430. General update 9:00pm

FINANCE MATTERS

8431. To approve purchase order requests. 9:03pm
8432. To approve bank reconciliations to 31st May 2026. 9:06pm



8433. To approve payments to be made and those to be made in between meetings. 9:10pm

MEETING CLOSE

8434. Close of meeting. 9.15pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

NEXT PARISH COUNCIL MEETINGS - The next two proposed Parish Council meetings will be ordinary meetings on 23rd July 2026 and 17th September 2026. The cut-off time for the receipt of papers for the July meeting agenda is 5 p.m. on Thursday 9th July 2026.